

LORD'S TAVERNERS TABLE CRICKET



SCHOOLS RISK ASSESSMENT CHECKLIST

This document is to be used in consultation with any school who will receive physical Table Cricket delivery during 2020/21. This will ensure that any Table Cricket delivery is compliant with government advice and the operating guidelines of the school. As an external deliverer, the CCBs (county cricket boards) must comply to the policies and procedures set by the school. As host, the school will be responsible for providing a safe space that is compliant to government guidance.

1. Preparation

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| 1.1 Ensure you have read and understood the Lord's Taverners Table Cricket Guidance document, the ECB COVID-19 Guidance for Cricket Indoors and UK Government Guidance on Indoor Sport |
| 1.2 Prior to any Table Cricket delivery CCBs must consult with the school or college to assess what delivery can take place within the school and what COVID-19 policies and procedures the school are operating under |
| 1.3 With the school, assess whether Table Cricket can be delivered in its normal way (7 players per table) under the school's COVID-19 policies and procedures |

2. Schools will

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| 2.1 Provide the CCB with an internal COVID-19 risk assessment and talked you through their requirements for activity e.g. wearing a face covering |
| 2.2 Provide the deliverer with specific guidance in relation to bubbles and social distancing and whether there needs to be any adaptations to your normal table cricket delivery |
| 2.3 Inform the deliverer of sign-in procedures |
| 2.4 Ensure the deliverer understands the space available for Table Cricket and any adaptations that have been made or need to be made |

2.5 Assess who is responsible for the Table Cricket equipment and the cleaning of this before and after a session
2.6 Ensure all support staff who will be involved in the Table Cricket session have read and understood this document and any other relating risk assessment

3. Deliverers will

3.1 Comply with all the school’s COVID-19 policies and procedures and ensure they have read and understood the school’s risk assessment before delivering
3.2 Wear a face covering during sessions if this aligns with school policy for external deliverers
3.3 Share a copy of this checklist with the school prior to delivery
3.4 Undergo a personal symptom check prior to all activity and stay at home if they or anyone in their household demonstrate any COVID-19 symptoms
3.5 Adhere to government guidelines when travelling to and from the sessions
3.6 Ensure all kit is cleaned before and after use with antibacterial wipes. Ensure there are regular cleaning breaks after use of equipment between participants
3.7 Brief participants on the policies and procedures that are in place during the session
3.8 Allow enough time for setup, the cleaning of space and equipment before and after the session
3.9 Always maintain social distancing whilst leading the session

4. At the end of session

4.1 The coach will ensure that all equipment is cleaned with antibacterial wipes before being packed away and that they have sanitised their hands
4.2 The school & coach will ensure they have a record of all participants that took part in the session. The coach will require *participant data for the recording of data for the purposed of the Table Cricket Programme.
<p>*Basis of holding personal data</p> <p>The Personal Data provided, including information gathered through surveys we may undertake, can be maintained on our systems for the legitimate purpose of managing the table cricket programme and in evaluating how individuals are benefitting from the work we undertake. In addition, we will also hold what is termed “sensitive” information (such as health and ethnicity) to enable us to see how our work benefits specific groups of individuals. This individual data will never be shared with any other organisations without your consent. There is more detail on how we hold and use your information within our Privacy Policy which is on our website, www.lordstaverners.org, and we would encourage you to read this.</p>